

# APPLICATION FOR OCCUPANCY AGREEMENT

Address: \_\_\_\_\_ Apt. #: \_\_\_\_\_ City: \_\_\_\_\_ Zip: \_\_\_\_\_  
Rent Amount: \_\_\_\_\_ Damage Deposit: \_\_\_\_\_ Move-in Date: \_\_\_\_\_ Lease Dates: \_\_\_\_\_ to \_\_\_\_\_  
# of Occupants, Names: \_\_\_\_\_

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## Applicant #1

### Personal Information

Complete Legal Name: \_\_\_\_\_  
Email Address: \_\_\_\_\_  
Street Address: \_\_\_\_\_ Apt. #: \_\_\_\_\_  
City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_  
Social Security #: \_\_\_\_\_ Birthdate: \_\_\_\_/\_\_\_\_/\_\_\_\_  
Phones: (Cell) \_\_\_\_\_ (Work) \_\_\_\_\_  
Rent/Month: \_\_\_\_\_ # of Occupants: \_\_\_\_\_  
Present Landlord: \_\_\_\_\_  
Address: \_\_\_\_\_ Apt. #: \_\_\_\_\_  
City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_  
Phones: (Cell) \_\_\_\_\_ (Work) \_\_\_\_\_  
Dates of Occupancy: \_\_\_\_/\_\_\_\_/\_\_\_\_ to \_\_\_\_/\_\_\_\_/\_\_\_\_  
Previous Landlord: \_\_\_\_\_  
Address: : \_\_\_\_\_ Apt. #: \_\_\_\_\_  
City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_  
Phones: (Cell) \_\_\_\_\_ (Work) \_\_\_\_\_  
Dates of Occupancy: \_\_\_\_/\_\_\_\_/\_\_\_\_ to \_\_\_\_/\_\_\_\_/\_\_\_\_

### Parental Information

Name of Parents: \_\_\_\_\_  
Address: : \_\_\_\_\_ Apt. #: \_\_\_\_\_  
City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_  
Phones: (Cell) \_\_\_\_\_ (Work) \_\_\_\_\_

### School Information

Current School: \_\_\_\_\_  
City: \_\_\_\_\_ Country/State: \_\_\_\_\_  
 Community College;  PT Undergrad;  FT Undergrad  
 Graduate Student;  Not currently a student.  
Anticipated Graduation Month/Year: \_\_\_\_\_

### Employment Information

Current Occupation: \_\_\_\_\_  
Employed By: \_\_\_\_\_  
Supervisor: \_\_\_\_\_  
Address: \_\_\_\_\_ Apt. #: \_\_\_\_\_  
City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_  
Phone: \_\_\_\_\_  
Length of Employment: \_\_\_\_\_  
Annual Salary: \$ \_\_\_\_\_ Monthly Take-Home Pay: \$ \_\_\_\_\_  
Other Income & Source: \_\_\_\_\_

## Applicant #2

### Personal Information

Complete Legal Name: \_\_\_\_\_  
Email Address: \_\_\_\_\_  
Street Address: \_\_\_\_\_ Apt. #: \_\_\_\_\_  
City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_  
Social Security #: \_\_\_\_\_ Birthdate: \_\_\_\_/\_\_\_\_/\_\_\_\_  
Phones: (Cell) \_\_\_\_\_ (Work) \_\_\_\_\_  
Rent/Month: \_\_\_\_\_ # of Occupants: \_\_\_\_\_  
Present Landlord: \_\_\_\_\_  
Address: \_\_\_\_\_ Apt. #: \_\_\_\_\_  
City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_  
Phones: (Cell) \_\_\_\_\_ (Work) \_\_\_\_\_  
Dates of Occupancy: \_\_\_\_/\_\_\_\_/\_\_\_\_ to \_\_\_\_/\_\_\_\_/\_\_\_\_  
Previous Landlord: \_\_\_\_\_  
Address: : \_\_\_\_\_ Apt. #: \_\_\_\_\_  
City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_  
Phones: (Cell) \_\_\_\_\_ (Work) \_\_\_\_\_  
Dates of Occupancy: \_\_\_\_/\_\_\_\_/\_\_\_\_ to \_\_\_\_/\_\_\_\_/\_\_\_\_

### Parental Information

Name of Parents: \_\_\_\_\_  
Address: : \_\_\_\_\_ Apt. #: \_\_\_\_\_  
City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_  
Phones: (Cell) \_\_\_\_\_ (Work) \_\_\_\_\_

### School Information

Current School: \_\_\_\_\_  
City: \_\_\_\_\_ Country/State: \_\_\_\_\_  
 Community College;  PT Undergrad;  FT Undergrad  
 Graduate Student;  Not currently a student.  
Anticipated Graduation Month/Year: \_\_\_\_\_

### Employment Information

Current Occupation: \_\_\_\_\_  
Employed By: \_\_\_\_\_  
Supervisor: \_\_\_\_\_  
Address: \_\_\_\_\_ Apt. #: \_\_\_\_\_  
City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_  
Phone: \_\_\_\_\_  
Length of Employment: \_\_\_\_\_  
Annual Salary: \$ \_\_\_\_\_ Monthly Take-Home Pay: \$ \_\_\_\_\_  
Other Income & Source: \_\_\_\_\_

Bank Reference	
Branch Name:	_____
Location: Phone:	_____
Checking Account #:	_____
Savings Account #:	_____
Loan Institution:	_____
Address:	_____ Apt. #: _____
City:	_____ State: _____ Zip: _____

Bank Reference	
Branch Name:	_____
Location: Phone:	_____
Checking Account #:	_____
Savings Account #:	_____
Loan Institution:	_____
Address:	_____ Apt. #: _____
City:	_____ State: _____ Zip: _____

Other Information	
Car: Make, Model:	_____
Color, License:	_____
Monthly Auto Payment: _____ Paid to: _____	
<input type="checkbox"/> Send me pricing for an additional parking space.	
Do you have any pets? <input type="checkbox"/> Yes <input type="checkbox"/> No Type: _____	
Are you a U.S. citizen? <input type="checkbox"/> Yes <input type="checkbox"/> No	
Do you Smoke? <input type="checkbox"/> Yes <input type="checkbox"/> No	
Do you work nights? <input type="checkbox"/> Yes <input type="checkbox"/> No	
Do you play musical instruments at home? <input type="checkbox"/> Yes <input type="checkbox"/> No	
Do you have a water bed? <input type="checkbox"/> Yes <input type="checkbox"/> No	
Have you ever been served an eviction notice? <input type="checkbox"/> Yes <input type="checkbox"/> No	

Other Information	
Car: Make, Model:	_____
Color, License:	_____
Monthly Auto Payment: _____ Paid to: _____	
<input type="checkbox"/> Send me pricing for an additional parking space.	
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Do you play musical instruments at home? <input type="checkbox"/> Yes <input type="checkbox"/> No	
Do you have a water bed? <input type="checkbox"/> Yes <input type="checkbox"/> No	
Have you ever been served an eviction notice? <input type="checkbox"/> Yes <input type="checkbox"/> No	

- I/We agree to tender \_\_\_\_\_ as my/our non-refundable first months rent and to sign the customary lease, if I/we are accepted as (a) resident(s). **I/We understand that any rent paid is non-refundable.**
- The foregoing information is supplied to the management to induce them to rent to me/us and is true and correct and I/we authorize verification of all information and references given.
- Management will grant equal opportunity to all persons regardless of race, color, creed or religion, national origin, familial or marital status.
- I/We agree that if any information herein contained is false, the lease, made on the strength of this application, may at the option of the Owner or Agent be terminated at any time.
- This application is taken subject to approval of Owner and/or Agent. If the application is not accepted, this first months rent shall be returned without designation of any reason and without liability on the part of the Owner and/or Agent.
- **I/We have no pets and understand that it is a violation of the lease to have one in the apartment. I/We agree that the discovery of any animals on the premises will subject the pet owner to a \$10.00/day fine payable to the Landlord.**

Date: \_\_\_\_\_ Signature of Applicant 1 \_\_\_\_\_ Signature of Applicant 2 \_\_\_\_\_

Send Completed Form to: Cardinal Properties, 1415 5<sup>th</sup> St. SE, Minneapolis, MN 55414, Phone: (612) 237-6941 Fax: (612) 331-7510

**For Office Use Only – Do Not Write Below**

Application Verification	Person Contacted	Remarks
<input type="checkbox"/> Present Landlord		
<input type="checkbox"/> Previous Landlord		
<input type="checkbox"/> Employment		
<input type="checkbox"/> Bank		
<input type="checkbox"/> Reference 1		
<input type="checkbox"/> Reference 2		
<input type="checkbox"/> Reference 3		
<input type="checkbox"/> Other		
<input type="checkbox"/> Driver's License/ID	<input type="checkbox"/> Credit Bureau	

Application Verification	Person Contacted	Remarks
<input type="checkbox"/> Present Landlord		
<input type="checkbox"/> Previous Landlord		
<input type="checkbox"/> Employment		
<input type="checkbox"/> Bank		
<input type="checkbox"/> Reference 1		
<input type="checkbox"/> Reference 2		
<input type="checkbox"/> Reference 3		
<input type="checkbox"/> Other		
<input type="checkbox"/> Driver's License/ID	<input type="checkbox"/> Credit Bureau	

Verification Completed By: \_\_\_\_\_

Date: \_\_\_\_\_

Remarks: \_\_\_\_\_

\_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

Monies Received		
Date	Description	Amount
	Application Fee	
	Deposit	

Application Approved;  Application NOT Approved